

**INFORMATION – GA ČR 2025**  
**POSTDOC INDIVIDUAL FELLOWSHIP Incoming**  
**POSTDOC INDIVIDUAL FELLOWSHIP Outgoing**  
**JUNIOR STAR**  
**EXPRO**

15/02/2024

Prepared by the Dean's Office of the Faculty of Science on the material of Zdenka Žampachová  
 (Rectorate, Research Office)

GA ČR has announced calls for proposals for the Standard projects, EXPRO, JUNIOR STAR, PIF, International and Lead Agency projects. Below is an overview of the basic parameters of PIF Incoming/Outgoing, JUNIOR STAR and EXPRO Calls. **Changes are highlighted in red.**

## 1 IMPORTANT DATES

PIF Incoming, PIF Outgoing, JUNIOR STAR, EXPRO	
Call announcement	09/02/2024
<b>Deadline for project submission</b>	<b>03/04/2024 Deadline of Faculty of Science: 2/4/2024 till 12:00</b>
Deadline for submission to MU Research Ethics Committee (contact: <a href="#">Blanka Jančeková</a> )	<b>Please, send the request as soon as possible, at the latest until 04/03/2024; 6 PM</b>
Results of the evaluation	29/11/2024 (PIF); 31/10/2024 (JUNIOR STAR, EXPRO)
Beginning of the project	01/01/2025, at the latest 01/10/2025 (PIF); 01/01/2025 (JUNIOR STAR, EXPRO)
Project duration	3 years (PIF); 5 years (JUNIOR STAR, EXPRO)
Budget limits	Limit is not specified (PIF); CZK 25 mil. (JUNIOR STAR); CZK 50 mil. (EXPRO)
<b>PERSONNEL COSTS</b> - send a list of planned persons in the proposal to the HR manager	<b>13/03/2024 - Deadline of Faculty of Science</b>
<b>GRIS</b> – complete part B (Funds in detail, breakdown of Funds + justification of Costs)	<b>20/03/2024 - Deadline of Faculty of Science</b>
<b>ISEP</b> - deadline for starting an electronic approval and for the declaration for cofinancing	<b>27/03/2024 - Deadline of Faculty of Science</b>

## 2 INSTRUCTIONS FROM DEAN'S OFFICE FACULTY OF SCIENCE

**ALL OF THE BELOW APPLIES EVEN IF THE FACULTY OF SCIENCE TAKES THE ROLE OF CO-PROPOSER.**

### 2.1 CREATION OF A PROJECT PROPOSAL

- **ISEP** – project proposal must be created in ISEP. (Project Proposal Editor - GAČR Investor - Program Framework “GM - JUNIOR STAR”, “GN - POSTDOC INDIVIDUAL FELLOWSHIP” or “GX - EXPRO”).
- **GRIS** - in the GRIS application, it is necessary to add the account **“GACRSCIMUNI”** in the “Users” in the **Project editor role**.

## 2.2 FACULTY CONTROL

- **Proposals must be submitted in GRIS no later than Wednesday 20/03/2024** - faculty control follows. Then the applicants will be invited to generate a FINAL PDF. The FINAL PDF needs to be sent to [gacr@sci.muni.cz](mailto:gacr@sci.muni.cz) **no later than 02/04/2024 at 12:00.**
- Inserting the proposal means: **part B** - breakdown of financial items and justification of financial items (material + personnel costs) is filled in. Project description (part C1) can be inserted later.
- **Generated pdf - must not be renamed.**
- **It is NECESSARY to create a project proposal also in ISEP.** The proposal will be approved electronically in ISEP. To do this, you first need to insert the project proposal into documents (Documents tab), select "**Project proposal (including attachments)**" as the document type. Then start the electronic approval of the Evidence Sheet (Pruvodka in Czech) - Approval tab. The Evidence Sheet must be fully approved before the final project proposal can be sent via data mailbox. If the final project proposal is not yet available, it is possible to insert a **draft in which the budget will be final and agreed.**

## 2.3 INVESTMENT (only for JUNIOR STAR and EXPRO)

- Acquisition of investments is possible only if the director of the institute agrees with the cofinancing.
- Prior to the submission of the proposal, it will be necessary to give evidence of **the Affidavit of the Director of the Institute on co-financing of investments**, which is set out in [Annex 1a](#). Send the filled out Affidavit form by email (it will be submitted for electronic approval) to the relevant project economist of the institute at which the project is submitted **no later than Wednesday 27/03/2024** (see the contact persons below)
- In the case of investment planning, please consult in advance your intention with Petra Rozíková, [rozikova@sci.muni.cz](mailto:rozikova@sci.muni.cz); tel: 549 49 5291

## 2.4 PERSONNEL COSTS

- When planning personnel costs, please follow the [Methodology for planning personnel costs](#).
- Until **Wednesday 13/3/2024**, send the list of persons you plan to include in your project proposal to the relevant personnel officer of the institute at which the project is submitted (see contact persons below). You will be sent the salary range you can plan for each staff member.
- Wage levies - 34.8%
- Levies from the Agreement to complete a job and the Agreement to perform work - 33.8%
- **In case of necessity of co-financing of personnel costs, it will be necessary to give evidence the Affidavit of the Director of the Institute on co-financing of non-investments ([Annex No. 1b](#)).** Send the filled out Affidavit form by email (it will be submitted for electronic approval) to the relevant project economist of the institute at which the project is submitted **no later than Wednesday 27/03/2024** (see the contact persons below)

## 2.5 OTHER CONDITIONS

- **Do not insert not allowed attachments.**
- Basic Identification Data must be provided **in Part A** - The Researcher ID, Scopus Author ID or ORCID. You can find a presentation with instructions on how to create these identifiers (Researcher ID and ORCID) [here](#). Scopus ID is an identifier that is assigned to the author, if he has a publication in the SCOPUS database, otherwise it cannot be created.
- [MU Gender Equality Plan](#) - reference to the existing gender equality plan is a mandatory part of section A - Basic Identification Data. Insert only the link in the appropriate field in GRIS, not the entire document as an attachment (this would be an unallowed attachment).

## 2.6 CONTACT PERSONS

### Economists:

Ing. Iveta Svobodová; [iveta.svobodova@sci.muni.cz](mailto:iveta.svobodova@sci.muni.cz), 549 49 8183, 771 273 449  
(institutes: 4010, 3050, 4070, 5040)

Ing. Tereza Johnová; [johnova@sci.muni.cz](mailto:johnova@sci.muni.cz), 549 49 3873, 733 614 433  
(institutes: 1010, 2020, 2030, 2040, 5010, 5030)

Ing. Jitka Kosinová, [jitkak@sci.muni.cz](mailto:jitkak@sci.muni.cz), 549 49 3702, 773 251 776  
(institutes: 4020, 3010, 6000)

### Personalists:

Mgr. Jana Šváblová, [svabova@sci.muni.cz](mailto:svabova@sci.muni.cz), 549 49 8572, 771 291 804  
(institutes: 2030, 4020, 5010)

Ing. Marie Švancarová, [svancarova@sci.muni.cz](mailto:svancarova@sci.muni.cz), 549 49 6263, 771 291 813  
(institutes: 1010, 3010, 4070, 5030, 6000)

Ing. Eva Žufanová, [evazufan@sci.muni.cz](mailto:evazufan@sci.muni.cz), 549 49 3437, 604 919 243  
(ú institutes: 3050, 4010)

Ing. Lenka Poláková, [lenka.polakova@sci.muni.cz](mailto:lenka.polakova@sci.muni.cz), 549 49 7112, 771 274 252  
(institutes: 2020, 2040)

### Factual control and dispatch

Ing. Martin Hovorka, [hovorka@sci.muni.cz](mailto:hovorka@sci.muni.cz), 549 49 1412, 770 158 553

### Investment

Petra Rozíková; [rozikova@sci.muni.cz](mailto:rozikova@sci.muni.cz); 549 49 5291

## 2.7 ATTACHEMENTS and LINKS:

1. The Affidavit of the Director of the Institute on co-financing of investments ([Annex 1a](#)) and of non-investments ([Annex No. 1b](#))
2. [Methodology for the planning of personnel costs](#)
3. [Guidelines of the Research Ethics Committee](#) for GACR 2025

4. [Internal statistics on the evaluation panels](#), including an indication of the panelists' strengths or criticisms. This document is to be used especially for the preparation of project proposals, so that you can more easily avoid any unnecessary mistakes.
5. Practical information for applicants from the GACR - [EXPRO](#), [JUNIOR](#), [PIF Outgoing](#), [PIF Incoming](#)
6. Offer to insert text in section C1, point (f) "[Human Resources and Gender](#)" in [Horizon Europe and GACR](#) (The offer represents the maximum usable version. The text can be individually shortened/edited for your own use; "[Data Management](#)" for [GACR proposals](#) (The offer represents the maximum usable version. The text can be individually shortened/edited for your own use.)
7. [MU Gender Equality Plan](#)

### 3 DOCUMENTATION AND SEMINARS

English versions of tender documentations and other relevant documents are published [here](#). The main contact persons are colleagues in grant office departments at individual faculties/institutes, methodological support is provided by [Zdenka Žampachová](#) at the Rectorate Grant Office. The tender documentation and other documents on the competition are available on the [MU document server](#) and on the [R&D Projects Sharepoint](#).

**Seminars with the President of GA ČR** (in Czech) will be held in **Prague February 23rd, 2024** and in **Brno March 6th, 2024**, registration [here](#). **Internal MU seminar for researchers** (in English) will be held in **February 27th, 2024**, registration [here](#).

### 4 CALL INFORMATION

The Calls are open to project proposals within all disciplines and topics of basic research.

**POSTDOC INDIVIDUAL FELLOWSHIP Incoming** – applicants should be outstanding researchers in the early stages of their careers, with long-term experience abroad in basic research, who will be given the opportunity to carry out his/her own scientific intent at an institution in the Czech Republic for the entire duration of the project, i.e. 3 years (a minimum of 2 out of the last 3 years as a doctoral student abroad or employment with a scientific institution abroad, or those two combined, for it to be considered as substantial long-term experience abroad).

In addition, **the applicant must meet the condition that he/she received his or her Ph.D. degree (or its equivalent) no more than 4 years before September 30, 2024**. (The project proposal may already be submitted before the applicant's Ph.D. defence, and the applicant must add the affidavit to the project proposal and send the certificate to GA ČR no later than October 10, 2024).

**The applicant of PIF Incoming, may not be employed by the organization or any other scientific institution in the Czech Republic from the date of announcement till the Call deadline.**

**POSTDOC INDIVIDUAL FELLOWSHIP Outgoing** – applicant should be an outstanding researcher in his/her early career with an institution in the Czech Republic and **must meet the condition that he /she received his/her Ph.D. degree (or its equivalent) no more than 4 years before September 30, 2024**. (The project proposal may already be submitted before the applicant's Ph.D. defence, and the applicant must add the affidavit to the project proposal and send the certificate to GA ČR no later

than October 10, 2024). **The expected duration of the Fellowship is 730 days abroad** (minimum 670 days abroad). The fellowship must take place at one institution only. The launch date of the project must match the first day of the fellowship. After the completion of the fellowship, **the applicant must continue to carry out the project at the institution of the beneficiary for a min. of 365 days.**

**JUNIOR STAR** - aims at scientists at the beginning of their career to establish an independent research group. The condition of the excellent junior researcher is limited up to 8 years (exactly it means till 30th September 2024) after the Ph.D. title or its equivalent was granted. The project applicant can be researcher before the term of the defence of Ph.D. (the project proposal may already be submitted before the applicant's Ph.D. defence, and the applicant must add the affidavit to the project proposal and send the certificate to GA ČR no later than October 10, 2024).

**The applicant must already have substantial international experience.** The following may be accepted as substantial international experience: **a Ph.D. completed abroad, or a long-term research mission at an institution abroad within the applicant's Ph.D. programme or after the completion thereof, or multiple short-term research missions at an international institution (or institutions), or cooperation with authors abroad which has culminated in joint publications.** The applicant must be an author of prestigious international journals or to achieve another comparable result.

**EXPRO** - the aim of this Call is to create the conditions for the development of excellent research, set standards for excellent science, help overcome barriers that reduce the success of ERC project proposals and enable the acquisition of necessary knowledge and experience, which will be evaluated in highly prestigious European grants (**ERC project proposal must be one of the project results**). Supported projects should lead to the achievement of excellent scientific results of international importance.

The applicant must be an internationally excellent scientist and be the author (co-author) of top publications within international scientific community. One co-applicant can be involved in the project proposal.

**One person can apply a max. of 3 proposals in all Calls with project start in 2025**

**(all possible options):**

1. one project proposal as
  - POSTDOC INDIVIDUAL FELLOWSHIP applicant **OR**
  - JUNIOR STAR applicant **OR**
  - applicant/co-applicant of EXPRO
2. one project proposal as applicant in all other Calls (Standard Call, International Call, LA grants Calls)
3. one project proposal as co-applicant in all other Calls (Standard Call, International Call, LA grants Calls)

**In case of success in all Calls, one person may participate only in:**

1. POSTDOC INDIVIDUAL FELLOWSHIP project, **OR**
2. JUNIOR STAR project, **OR**

3. EXPRO project, **OR**
4. max. 2 projects that were submitted in Standard Call, International Call, LA grants Calls (one as applicant, one as co-applicant)

***The Investigator of the PIF may not be the Investigator, co-investigator or any other participant involved in any role in any other project funded by GA ČR. Throughout his/her involvement in the PIF, the Investigator may not participate as applicant or co-applicant in any other tender or Call made by GA CR, except for proposals submitted in the final year of the Project.***

**In case of not following the rules above, all projects of the applicant/co-applicant can be excluded from the evaluation!**

If the applicant withdraws from the Call or withdraws from the LA grant evaluation before submitting another project proposal that would cause concurrence of projects, the project proposal will be treated as if it had never been submitted - so it will not count towards the limit. LA project proposals that have been disqualified from evaluation for formal reasons by GA ČR and disqualified from evaluation by foreign agency will not count towards the limit of project proposals submitted in 2024.

#### 4.1 APPLICANTS ELIGIBILITY

MU eligibility (will be provided by the Rector's Office).

#### 4.2 PROJECT PROPOSAL

The proposal has to be filled and submitted to GA CR via [GRIS](#) application. **The project proposal must be filled in English, unless specified otherwise!**

[Video-instructions](#) for filling the GRIS application will be published soon (including English subtitles).

Link to [MU Gender Plan for 2022 – 2024](#).

Attachments/Scheme	PIF Incoming	PIF Outgoing	JUNIOR STAR	EXPRO
<b>C1 (scientific part)</b> has predefined structure (more details in tender document.)	In English language, pdf. format, max. 6 MB (max. 10 pages)	In English language, pdf. format, max. 6 MB (max. 10 pages)	In English language, pdf. format, max. 6 MB (max. 15 pages)	In English language, pdf. format, max. 6 MB (max. 15 pages)
<b>CV of the applicant</b>	In English language, in pdf. format, max. 1MB (max. 2 pages)	In English language, in pdf. format, max. 1MB (max. 2 pages)	In English language, in pdf. format, max. 1MB (max. 2 pages)	In English language, in pdf. format, max. 1MB (max. 2 pages)
<b>CV of the co-applicant</b>	- (not applicable)	- (not applicable)	- (not applicable)	In English language, in pdf. format, max. 1MB (max. 2 pages)
<b>Scan of the certificate of the completion of a Ph.D. programme</b>	Scan of the diploma or an affidavit of a defence reasonably expected to be completed by 30/09/2024	Scan of the diploma or an affidavit of a defence reasonably expected to be completed by 30/09/2024	Scan of the diploma or an affidavit of a defence reasonably expected to be completed by 30/09/2024	- (this Annex is not allowed)
<b>Specific permit</b> (e.g. GMO, ethics)	Only if necessary	Only if necessary	Only if necessary	Only if necessary
List of the institutions outside the Czech Republic	Not required, it depends on the applicant	Not required, it depends on the applicant	Not required, it depends on the applicant	Not required, it depends on the applicant

to which it would be inappropriate to send the project proposal for evaluation, including an explanation				
<b>Identification of the proposed supplier</b> , nature of the supplier's performance, and the preliminary price (more detailed in the tender documentation page 20 for PIF Incoming; 21 for PIF Outgoing; 20-21 for JUNIOR STAR; 21-22 for EXPRO)	If the project proposal requires a supply/ supplies from a single supplier, and the total value of purchases from the single supplier exceeds CZK 750,000 throughout the duration of the project	If the project proposal requires a supply/ supplies from a single supplier, and the total value of purchases from the single supplier exceeds CZK 750,000 throughout the duration of the project	If the project proposal requires the acquisition of long- term assets the value of which exceeds CZK 250,000 and/or the supply/ supplies from a single supplier, and the total value of purchases from the single supplier exceeds CZK 750,000 throughout the project	If the project proposal requires the acquisition of long- term assets the value of which exceeds <b>CZK 250,000</b> and/or the supply/ supplies from a single supplier, and the total value of purchases from the single supplier exceeds <b>CZK 750,000</b> throughout the project
<b>Letter of Intent</b>	- (this Annex is not allowed)	Expression of support to the fellowship within the project executed by the host institution's authorised representative, explicitly stating the duration of the fellowship, and the title of the project; template in the tender documentation, Annex 10	Letter of Intent verifying the international cooperation or a commitment to perform the necessary work at an institution abroad.	Proving the interest of a foreign collaborator in cooperation on the topic of the proposed project
Copies of documents evidencing substantial international cooperation	- (this Annex is not allowed)	- (this Annex is not allowed)	Copies of documents evidencing substantial international cooperation	- (this Annex is not allowed)

**C1 part (scientific part)**, part C1 has to contain (detailed information - page 17 of PIF; str. 16-17 JUNIOR STAR; str. 17-18 EXPRO): summary of the current state of the art; aims; methods; timeline; if relevant, description of the possible differences is needed, such as gender etc.; identification of the risks to the achievement of the project results, including the intensity of such risks, their probability, and ways to minimize the risks; description, reasoning and justification of the necessity of international cooperation; in case of involvement co-applicant, justification is necessary; equipment of the workplace; promoting of principles of responsible research and innovation; a brief description of the research data to be generated, used, and stored, how these data will be handled (an update shall be provided with each Interim Report and Final Report); **Data Management Plan must be submitted no later than during the first Interim report!**; brief description of the potential benefits of the project and possible future application potential; a brief plan of how the project results will be communicated to their potential users and the public; description of the team including their working capacity; references.

PIF Outgoing, in addition, part C1 must include a justification for the choice of the foreign internship, including justification of the need for this stay to achieve the scientific objectives of the project, a description of the foreign institution and team, an assessment of the expected benefits.

JUNIOR STAR, part C1 must include a description of the team and a detailed concept of how it will be formed during the project.

EXPRO, part C1 must also include project management; if a co-PI is involved, justification is required.

**D1 CV of the applicant** (CV co-applicant, applicable only for EXPRO, if relevant); a brief structured professional CV with a list of activities throughout his/her career for PIF projects / for the last 3 years for JUNIOR STAR projects / for the last 5 years for EXPRO projects, in the field that will be the subject of the project proposal.

## 4.3 PROJECT RESULTS

Definition of types of outputs (according to tender documentation Annex 7):

- **Jimp** - an original/review article in a peer-reviewed journal which is included in the Web of Science database and tagged as "Article", "Review", or "Letter"; Only articles published in journals with a non-zero impact factor registered in the WoS Core Collection database may be considered Jimp outputs.
- **Jsc** - original / review article in a scientific periodical which is included in the Scopus database with the tag "Article", "Review", or "Letter"; **Jost** - original / review article in a scientific periodical which does not fit in any of the two foregoing groups, and which meets the general requirements for an article in a scientific periodical.
- **Monograph**
- **Chapter in a monograph**
- **Article in proceedings** registered in the Scopus database or in the Web of Science Conference Proceedings Citation Index.

**JUNIOR STAR, EXPRO** - Only publications in major international journals (journals ranked among the top 10% in the field), or articles in other journals published in the period under review and selected as ISI Highly Cited, other publications in journals with an impact factor (IF), papers in proceedings of major international conferences, monographs or chapters in books published by prestigious international publishers will be recognized as outputs.

## 5 SPECIFIC CALL INFORMATION

The content of a project proposal involving the applicant or co-applicant in other projects is different from the submitted project proposal. The proposed scope of work will allow the applicant or co-applicant to implement all their projects.

By submitting a proposal, the applicant confirms that he / she has not received, does not accept and will not receive support from another provider for another project with the same or similar issues.

Indication of an incorrect birth number (for foreigners the date of birth) is a reason to exclude the project proposal from the public tender.

The project proposal must not have an identical name with another proposal submitted by the same applicant or with a project that has already been solved or completed.

The beneficiary undertakes to ensure that the time spent at the beneficiary's workplace corresponds to an investigator's workload.



If PI, co-PI or a member of the research team is found to have violated the Code of Ethics during the project or in the last 5 years prior to the year of the competition announcement, the GA CR may exclude the project proposal or terminate the contract.

## 5.1 ELIGIBLE COST

### PERSONNEL COSTS

Personnel costs/scheme	PIF Incoming	PIF Outgoing	JUNIOR STAR	EXPRO
Applicant (workload)	min. 0,7 FTE (gross wage max. CZK 65 ths. /month/1FTE)	min. 0,7 FTE (gross wage max. CZK 65 ths. /month/1FTE); gross wage max. CZK 25 ths. /month/1FTE during the fellowship abroad)	min. 0,5 FTE (gross wage limit is not set)	min. 0,5 FTE (gross wage limit is not set)
Co-workers (except technicians and administrative workers, Bc. and Master students)	- (not allowed to be a part of the team)	- (not allowed to be a part of the team)	min. 0,5 FTE (gross wage limit is not set)	min. 0,5 FTE (gross wage limit is not set)
Technicians and Master students	Can be involved in the project ( <b>the total sum of workloads for these employees max. 1FTE</b> ; gross wage max. CZK 35 ths. /month/1FTE)	Can be involved in the project only in the period of the applicant's stay in the workplace in the Czech Republic ( <b>the total sum of workloads for these employees max. 1FTE</b> ; gross wage max. CZK 35 ths. /month/1FTE)	Can be involved, (gross wage limit and workload limit are not set)	Can be involved, (gross wage limit and workload limit are not set)
Agreement on work (DDP, DPČ in Czech)	max. CZK 400/h	max. CZK 400/h	limit max. 7 % of the total budget for personnel costs	limit max. 7 % of the total budget for personnel costs

PIF Incoming/Outgoing projects involve a single investigator, and it is anticipated that this investigator will dedicate their efforts exclusively to the project. However, if the project's nature necessitates it, technical staff and Master's students may be involved.

PIF Incoming – Employment of the PI (in exceptional circumstances) must be established no later than 4 months from the project start.

**INVESTMENTS COSTS/DEPRECIATIONS** - not allowed in PIF projects; allowed in JUNIOR STAR and EXPRO projects (max. 20% from personnel costs and material costs, excluding indirect costs).

**MATERIAL COSTS** (material costs, travel costs, costs for other services and non-material costs, patent and license payments; Open Access payments; expenses developing Data Management Plan; low-value tangible assets may be acquired up to CZK 80,000);

PIF Outgoing - material costs shall be excluded from eligible costs during the fellowship abroad (except for conference fees with active presentation of project results, Open Access fees; publications have to be affiliated to the Czech institution and except for Data Management Plan). Costs to cover the investigator's increased costs of living abroad – for the days of the first travel from the Czech Republic to the place of work and back, the investigator is entitled to compensation as for a foreign travel; if a family member also travels with the investigator with the consent of the employer, the investigator is also entitled to reimbursement of proven fare, accommodation and

necessary expenses incurred by this family member; calculation for increased costs of living abroad in Annex 9 of the PIF Outgoing tender documentation.

PIF Incoming/Outgoing – travel costs are eligible only for the investigator.

**INDIRECT COSTS** - max 20 % of personnel costs and material costs (excluded indirect costs);

PIF Outgoing – max 20 % of personnel and material costs (excluded indirect costs and the costs to cover the investigator’s increased costs of living abroad).

## 5.2 PROJECT EVALUATION

Selection of evaluation panels for PIF Incoming/Outgoing – [specialization of individual panels](#) (**technical sciences**; physical sciences; **medical and biological sciences**; social sciences and humanities; agriculture and biological-environmental sciences).

[Discipline Committees for EXPRO and JUNIOR STAR](#); evaluators are known after the results are announced.

Project proposals are to be evaluated according to following criteria:

**Originality and quality** - focus area of the project (new concept and/or approaches, the extent to which the project proposal is “high risk/high gain”); proposed approach (feasibility); type of expected project outputs; evaluation of already implemented projects (or projects in implementation) with GA CR support;

PIF Outgoing - quality of the host institution abroad;

PIF Incoming/Outgoing – international cooperation will be also evaluated;

JUNIOR STAR - quality of the independent team concept in case of project need;

JUNIOR STAR, EXPRO - international cooperation;

**Competence and qualifications of the applicant to carry out the project**

**Creative contributions in the Investigator’s scientific field**, taking into account his/her research and experimental development results will be also evaluated in PIF Incoming/Outgoing

**Feasibility of the project regarding to technical and institutional resources** (including the strategic tools of human potential development, and the improvements of the organization’s working conditions, the existence of a plan for the development of gender equity and/or measures to improve gender equity within HR Awards, etc.);

**Evaluation of proposed costs**

## 5.3 IMPLEMENTATION - CHANGES

If the definition of the types of the results changes during the project implementation, the results shall be assessed according to tender documentation published to the Call in the year in which the results are evaluated.

Changes in the workload of the PI not exceeding 20% shall be treated separately and shall be not counted towards the limit of other researchers.

**Data Management Plan (DMP) must be submitted no later than during the first Interim Report. DMP must be updated regularly, as needed, and has to submit it regularly as part of the Interim**

and Final Reports, including information on the availability and dissemination of the research results and research data. The updated research data management plan shall be included in the Interim and Final Reports. The research data management plan shall include, as a minimum, information on: what kind of research data will be generated, processed or collected within the project; what methods and principles of data management will be used; whether and how the data will be shared, published and/or disclosed, and, where appropriate, an explanation of why the research data cannot be disseminated or disclosed; and how the data will be stored during the project and preserved after the project.

## 5.4 INTERNAL PROCESSES AT MU

Project support in grant office departments at individual faculties/institutes has to be contacted as soon as possible about your intention to submit a project proposal.

**Check with your project support staff about internal deadlines for submission of the project (especially to check the project budget).**

Submit the project proposal in INET - part of [ISEP](#) (Investor GA ČR - programme: EXPRO; JUNIOR STAR; LA grants; International projects; PIF; Standard projects).

Before the end of the competition period, the project proposal must be uploaded to the documents folder in ISEP and electronically approved.

## 5.5 RESEARCH ETHICS COMMITTEE – INTERNAL PROCESSES AT MU

If the nature of the research requires an ethics committee review (information [here](#)), complete the "Ethics" tab in the ISEP and provide the necessary documents as instructed till Monday March 4<sup>th</sup>, 2024, 6pm.